

Hillsmere Elementary PTA Meeting

March 21, 2023

Attendance

- Cassie Heckman: President
- Tracey Stakem: Secretary
- Sara Wittig: AP Enrichment
- Jamie Calloway-Hanauer: Volunteer
- Claire Meringolo: Equity and
- Shanna Janu
- Crystal Monkman
- Sarah Coster
- Lindsay Barnes
- Kristen
- Shauna
- Ms. Kling

Minutes

Meeting begins at 7:02

President Report (Cassie)

- April 18 we will meet in person, slate will be announced, hope to serve some dinner and enjoy with family. Meeting may start at 6:00 since we hope to serve food.
- Boosterthon total: biggest and best year (6 years), total \$25,159. Money will go to stocking the new school building
- Would like to make amendments to our Budget to purchase two items.
 - Replacing old gym mats (old mats are 15-20 years old). Cost would be approximately \$6,000 for ten mats. Cassie makes a motion to amend the budget, Tracey seconds, vote is unanimous.
 - Hillsmere ES History Book: \$1,500 to fund printing and costs of leg work for a historical piece of work documenting the history of Hillsmere. Cassie makes a motion to amend the budget, Claire seconds, motion carries with a unanimous vote.
 - Sarah Coster, historian, can do the research.
 - Crystal Monkman volunteers to do the graphic design work.
- Board positions and an overview of the PTA
 - Slate starts this month.
 - Elected positions:
 - PTA President: make and maintain calendar, run board and general meetings, serves as Principal liaison, oversee committees, compliance with the state, National PTA and Freestate PTA and AA County, represent the school at AACPS PTA and it's affiliates (Free State), main coordinator for Boosterthon and assist with PBIS needs, maintain presence at school events, maintain a welcome environment
 - Membership VP: maintain membership files and keeps membership in a spreadsheet, in charge of promoting and increasing membership, hosts membership event (welcome back event), parent night, etc.

- Enrichment VP: plan clubs and assemblies for the school and coordinate with the school, works with Diversity and Equity chair to arrange for scholarships, helps coordinate speakers for meetings
- Equity and Diversity VP: looks at all events with an equity lens, plans and execute Holiday Bazaar, BHM, assists Enrichment VP coordinate scholarships
- Treasurer: maintains budget documents, reconciles account, signs checks, takes care of all tax items, makes deposits, completes a financial review/audit at end of the year, assists with Boosterthon
- Secretary: keeps minutes at all meetings, submit bylaws, maintain and update bylaws, makes fliers
- Appointed positions:
 - FUNdraising: dining out, silent auction, other fundraisers as needed
 - Volunteer Coordinator: room parents/sign up geniuses as needed, train and communicate with volunteers
 - Buzz Keeper/Web master: utilizes Constant Contact (subscription) to put out weekly newsletter and updates website as needed

Chair Reports

Claire: will be reaching out to people to see who would like to assist with the Christmas Bazaar for 2023

Sara Wittig: clubs are wrapping up, sadly no Spring clubs will be going on due to packing and preparing to move to the new school, potential assembly towards the end of the school year.

Danielle: Silent Auction is May 11 at Prism, room parents should be coordinating class projects for silent auction, feel free to reach out to room parent.

Jamie: no report/new updates

Ms. Kling:

- Getting a Pre-K and 5th grade position, not losing any staffing
- Building is coming along, all on track to move some things in in May
- MCAP will start after Spring Break with 4/5th grade Math, then 4/5th grade reading. End of May 3rd grade – Reading followed by Math.
- Next week 5th grade will participate in the MSDE survey.
- Thank you for the amazing turn out for the Boosterthon—great showing by our community!
- Thank you for the coffee cart that came around during conferences—appreciated by all!

Discussion:

N/A

Meeting adjourned at

Thank you all—See you April 18, in person!!

